



On-Line Live Group Class Training System Requirements

On-Line Computer Requirements: Your computer internet connection needs to be a Digital Subscriber Line (DSL), High-speed or another NON-Dial-up internet connection.

Phone Accessibility: For audio use you will need a landline or cell phone provider plan, preferably with unlimited long distance, to call in to the number provided the day of training. The phone number is NOT a toll-free number.

You can also use a Voice-Over Internet Protocol (VOIP) headset on your computer. There are generally no toll charges for VOIP users. The recommended brand is Plantronics. Plantronics headsets as well as other brands are available at Best Buy and most local electronic supply stores and costs are between \$40-150. If purchasing a VOIP headset from another company please consult store representatives for compatibility with Cisco WebEx. We also recommend to contact our Technical Coordinator, Amy Saylor (see contact information below) for a demonstration test.

Video Camera: A video camera is required for online live group class participation so the teacher can see and connect with you during training and testing. Many new notebook and netbook computers, as well as, desk top models have cameras built-in. If yours does not, the recommended brand is Microsoft LifeCam HD-5001 and is available at Best Buy and most local electronic supply stores for \$35-50. Each camera comes with an installation CD and is easy to install onto your computer. If additional assistance is needed or testing performed once your camera is installed, please contact our Technical Coordinator, Amy Saylor (see contact information below).

On-Line System Demonstration Testing: Once these three components are installed and available, you can schedule a demonstration test to ensure everything is working properly before you register for or take the training class. To schedule a demonstration test, **please contact Amy Saylor, Technical Coordinator at 817-922-9000 X 113 or via email at saylorsa@nelrod.com**. The test is free of charge and will take approximately 10-15 minutes. It is recommended to perform a demonstration test at least three days before the online training class is scheduled.